**Recommended Letter for Children Travelling Abroad**

*The following sample consent letter, provided by Global Affairs Canada, can be modified to meet your specific needs. For instructions and an interactive form you can use to create a customized letter, visit* [*travel.gc.ca*](http://www.travel.gc.ca/letter)*/letter.*

|  |
| --- |
| To whom it may concern, |
|  |
| I / We, | , |
|  | full name(s) of parent(s) / person(s) / organization giving consent |
| Address: |  |
|  | street address, city |
|  |  |
|  | province/state, country |
| Telephone and email: |  |  |  |
|  | telephone |  | email |
| am / are the parent(s), legal guardian(s) or other authorized person(s) or organization with custody rights, access rights or parental authority over the following child: |
| **Information about travelling child** |  |
|  |
| Name: |  |
|  | child’s full name |  |  |
| Date and place of birth: |  |  |  |
|  | dd/mm/yyyy |  | city, province/territory |
| Number and date of issue of passport (if available): |  |  |  |
|  | number |  | dd/mm/yyyy |
| Issuing authority of passport (if available): |  |
|  | country where passport was issued |
| Birth certificate registration number |  |
|  | number |
| Issuing authority of birth certificate |  |
|  | province / territory where birth certificate was issued |
| **Information about accompanying person (leave blank if child is travelling alone)** |  |
|  |
| This child has my / our consent to travel alone [ ]  **or** This child has my / our consent to travel with |
|  |
| Name: |  |
|  | full name of accompanying person |
| Relationship to child: |  |
|  | mother, father, grandparent, sister, brother, relative, friend, other |
| Number and date of issue of passport: |  |  |  |
|  | number |  | dd/mm/yyyy |
| Issuing authority of passport: |  |
|  | country where passport was issued |
| **Contact information during trip** |  |
|  |
| I / We give our consent for this child to travel to: |
|  |
| Destination(s): |  |
|  | name of destination country / countries |
| Travel dates: |  |
|  | date of departure to date of return |
| to stay with / at (if applicable) |  |
|  | name of person with whom child will be staying / hotel or other accommodation |
| at the following address(es) |  |
|  | street address(es), city (cities) |
|  |  |
|  |  |
|  |  |
|  | province(s)/state(s), country (countries) |
| Telephone and email |  |  |  |
|  |  |
| This letter may be signed before a witness who has attained the age of majority (18 or 19, depending on the province or territory of residence) **OR** before a notary public (recommended). |
| **Signature(s) of person(s) giving consent** |  | **Signature of witness** |  |  |
|  |  |  |
|  |  |  |  |  |
|  | full name of witness |  |
|  |  |  |  |  |
|  |  |  |  |
| signature(s) of person(s) giving consent | signature of witness |  |
|  |  |  |  |  |  |
| dd/mm/yyyy | dd/mm/yyyy |  | city, province/territory |  |
|  |
|  |
|  |

*Questions regarding information in this consent letter should be directed to the person(s) or organization giving consent.*

*(seal)*