***sample reference sheet format***

**(NAME HERE)**

House no., City, Country |Postal code

xxx-xxx-xxxx ● example@email.com

# REFERENCES

**(Name Here)**

(Job position)

(Company name)

(Address Here)

(City, country) | code

(Phone Number)

example@email.com

**(Name Here)**

(Job position)

(Company name)

(Address Here)

(City, country) | code

(Phone Number)

example@email.com

**(Name Here)**

(Job position)

(Company name)

(Address Here)

(City, country) | code

(Phone Number)

example@email.com

(Name) supervised my work on reproductive rights while I was a summer intern in 2011 at the Women’s Law Center.

I worked with (Name) during a January externship in 2010, assisting with pending death penalty legislation.

I have worked part-time for two years for (Name), researching issues of constitutional law for her new textbook.