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| [Your Name] |  |  |
| [Telephone][Street Address], [City, ST ZIP Code] |  | [Email][Website] |

References:

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| 1. [Reference Name]

[Title][Company Name][Street Address][City, ST ZIP Code][Telephone][Email] | Relationship: [Relationship with reference] at [Company Name] from [dates] |
| 1. [Reference Name]

[Title][Company Name][Street Address][City, ST ZIP Code][Telephone][Email] | Relationship: [Get any text formatting you see in this document with just a click, on the Home tab, in the Styles group.] |
| 1. [Reference Name]

[Title][Company Name][Street Address][City, ST ZIP Code][Telephone][Email] | Relationship: [To replace placeholder text (such as this), just select it and begin typing. Don’t include space to the left or right of the characters in your selection.] |
| 1. [Reference Name]

[Title][Company Name][Street Address][City, ST ZIP Code][Telephone][Email] | Relationship: |
| 1. [Reference Name]

[Title][Company Name][Street Address][City, ST ZIP Code][Telephone][Email] | Relationship: |