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| |  | | --- | |  | | **Authority Letter**  Manage Financial Aspects | |  | | To  [Receiver Name]  [Receiver Title]  [Addess]  [Email] | |  | | From  [Sender Name]  [Sender Title]  [Addess]  [Email] | | |  | | --- | | **Subject**: Authorization Letter for Real Estate Agent to Manage Financial Aspects  To Whom It May Concern!  I hope this letter finds you in good health. I am writing to formally authorize my real estate agent, Ms. Samantha Williams, to manage the financial aspects related to a real estate transaction currently in progress. The purpose of this authorization is to allow Ms. Williams to handle earnest money deposits and other financial matters on my behalf.  I have entered into a real estate deal for the property located at 789 Park Avenue, Los Angeles, CA, 90003. I have full confidence in Ms. Williams' expertise and abilities to ensure a smooth and efficient handling of all financial transactions associated with this deal. As part of this authorization, I grant Ms. Williams the authority to:   * Collect and deposit earnest money payments into the designated bank account associated with this transaction. * Coordinate with the bank to ensure timely and accurate processing of all financial transactions related to the purchase/sale of the property. * Provide necessary documentation and information to the bank to facilitate the transfer of funds as required.   I kindly request that you provide Ms. Williams with all the necessary support and assistance needed to carry out these financial tasks effectively. Please consider this letter as a formal notification and grant Ms. Williams the necessary access and privileges to manage the financial aspects of the aforementioned real estate deal.  Should you require any verification or additional information from my end to facilitate this authorization, please do not hesitate to contact me at (555) 123-4567 or email@example.com. I am available to provide any further details or clarification as needed.  I appreciate your prompt attention to this matter and your cooperation in ensuring a successful and seamless real estate transaction. I look forward to a favorable and timely outcome.  Thank you for your understanding and assistance.  Sincerely,  Susan David | |