**SAMPLE APPRECIATION LETTER FOR SUPPORT**

Dear XYZ,

I am writing this letter to appreciate your kind support during the hectic season. It is impossible for me to handle all the paperwork and data entry without the staff members. In the absence of team members, I feel low and lose motivation to work. The workload is taking a toll on my health, and I would like to thank you for pointing this out. If you had not mentioned this, I would never have taken a serious life decision. It was all because of your kind words and support that I am able to start the work once again. It is a blessing to have someone like you in my life and once again, I would like to thank you to be there for me.