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| |  | | --- | | **AUTHORITY LETTER** |  |  | | --- | | To  [Receiver Name]  [Receiver Title]  [Addess]  [Email] | |  | | From  [Sender Name]  [Sender Title]  [Addess]  [Email] |   Minor's Travel | |  | | --- | |  | |  | | To Whom It May Concern,  **RE:** Authorization Letter for Minor's Travel  I, John Smith, am the father of Emily Smith, born on March 10, 2010, holding passport number J987654, with an expiration date of December 31, 20XX.  I hereby grant my explicit permission for Emily Smith to travel under the supervision of Jennifer Adams (relationship: Aunt) and Michael Davis (relationship: Family Friend). The purpose of this journey is a family vacation and cultural exploration.  **Travel Details:**  Departure Date: August 5, 20XX  Return Date: August 15, 20XX  Destination: Paris, France  Purpose of the Trip: Family vacation and cultural exploration  Planned Activities: Visiting the Eiffel Tower, Louvre Museum, and Notre-Dame Cathedral.  In case of any emergencies or inquiries, I can be reached at Phone - (555) 123-4567 or via email at john.smith@email.com.  I kindly request you to acknowledge and respect the contents of this authorization letter.  Sincerely,  John Smith | |