**Sample authorization to allow someone to collect or pick up a cheque book, credit card, or ATM card**

Your Name  
Your Address  
Your Contact Details  
  
Bank Name  
Bank Address  
  
Subject: Consent Letter  
  
I, [your name], holder of account number [123456] at [the Allied Bank], hereby give my written permission to [Mr. John Smith], holder of passport number [78645], to collect my [cheque books, credit card, etc.] from the bank.  
  
This is a one-time authorization which is valid only till [end date].  
  
Sincerely,