**Dear** ABC **Organization,**

Thank you for your recent application to the XYZ Foundation. The decision-making process was a difficult one, with many worthwhile organizations vying for a limited amount of grant dollars.

Unfortunately, your organization was not selected for funding at this time. It is our hope that you will be able to obtain financial support from other sources. We wish you success in your efforts.

**Sincerely,**

XYZ **Foundation Executive Director**