Demand Letter for Return of Security Deposit Sample
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Name of Tenant
Current Address of Tenant
City, State, Zip Code

DATE

Name of Landlord
Address of Landlord
City, State, Zip Code

RE: Return of security deposit

Dear Name of Landlord:

I was your tenant at Address of Apartment for three years and always paid my rent on time. When I had to leave the state for a new job, I gave you the required 30 days’ notice in writing as well as my new address. Since I had the apartment professionally cleaned, and you agreed in writing that it was in good shape, I expected to get my full security deposit of $1,500 returned.

It has been three months since I moved out and I have not heard from you about my security deposit. I know my rights under the Name of State’s laws and expect to receive my money within 10 days of the date of this letter by DATE.

​If I don’t receive the money or hear from you about the issue, I will be forced to take the matter to small-claims court and expect to get my deposit as well as any additional damages that are allowed under state law.

If you have any questions, you can reach me at Phone Number or at Email Address. Please mail my security deposit to the above address.

Sincerely,

Printed Name of Tenant

By Andre Bradley