**SECURITY DEPOSIT RECEIPT**

|  |  |  |
| --- | --- | --- |
| **Date:** [MM/DD/YYYY] | | |
| [Tenant name] |  | [Landlord name] |
| **Tenant name(s)** |  | **Landlord name** |
| [Tenant address] |  | [Landlord address] |
| **Tenant address** |  | **Landlord address** |

Dear [Full Name],

The landlord listed above shall hold the security deposit in a separate account at

[Bank name] located at [Address] in [City].

Deposit amount: [Amount]

Bank/credit union: [Reason]

Account number (if required): [Account Number]

These security deposit funds will remain in the above-named account for the full duration of the rental agreement for the property at [Reason] executed on [MM/DD/YYYY]

Sincerely,

[Landlord signature]