**[Date]**

**Subject:**Mention Position Name

**Dear Hiring Manager,**

I would like to express my strong interest in the golf caddy position you listed on golfjobs.com. I have excellent working knowledge of the sport, as well as experience in customer service, and know that I would be an ideal candidate for the position.

I have been playing golf competitively for the past six years with the Junior PGA, which has given me the opportunity to become very familiar with your club as well as many others in the region. Currently, I am team captain for my high school golf team. We have been Division Champions for the last two years, and I was awarded Individual Honors at the State Finals last year. I have experience as an assistant golf coach, having worked at my home club’s summer camp for the last three years.

My experience in the Pro Shop has given me a lot of experience in customer service, by assisting members and guests with purchases of all items, from golf clubs to clothing. Working at a busy ice cream shop also enhanced my customer service skills, and gave me experience multi-tasking in a fast-paced environment.

I believe that my experience will allow me to provide a friendly and enjoyable experience for all club members. I would be extremely comfortable on the course, and as a caddy would be confident in answering any of the club members’ golf-related questions. My golf knowledge, experience, and customer service abilities would make me an excellent caddy for the Beekman Golf and Country Club.

Thank you so much for your time and consideration. I look forward to hearing from you.

**Sincerely,**

**abc123@email.com
Cell 555-567-XXXX**