**TEACHER LETTER OF INTENT TO RETURN**

(TRANSFER REQUEST)

Edward James  
614 Price Avenue, Suite 1B  
06001 Avon, Connecticut

Date: April 25th, 2020

Administration Department, St. John’s Secondary School  
8914 Vanderbilt Road  
06002 Bloomfield, Connecticut

Dear Dr. Jessa Remmington,

I, Edward James, am writing this Letter of Intent to notify the district that I am planning to continue teaching for the 2020-2021 school year but would like to request a transfer to the Science department.

I believe that I will be an ideal candidate for this position due to my experience teaching Physics I and II at Beachview Highschool in New Haven from 2015 to 2018. During my three years of teaching these classes, I developed several in-class lab experiments drawing from my physics training and lab experience. Student engagement in these activities was remarkable and, I believe, helped to contribute to high in-class grade averages.

The following degrees and extracurricular activities qualify me for this position:

* Masters Degree in Physics from the University of Arizona
* Bachelor’s Degree in Science from Johns Hopkins University
* Physics Intern for Space Instrument Development at Pioneer Astronautics
* 8 years as an Accredited Tutor in the subjects of Science and Mathematics

Please contact me at 555-617-8222 or ejames@gmail.com if you have any questions regarding my transfer request. I appreciate your time and consideration in reviewing this letter.

Sincerely,

[Signature]

Edward James