|  |  |
| --- | --- |
| [Customer's Name] | **Date:** |
| [Address] | [Issue Date] |
| [Contact Number] | **Due Date:** |
| [Email address] | [Due Date] |

|  |  |
| --- | --- |
| **Terms and Conditions:** |  |
| [company's terms and conditions][company's terms and conditions][company's terms and conditions] |
|  |  |
| **Description and type** | **Area/square feet** | **Cost** | **Total** |
| [living area, carpet] | 50 | $ 20 | $ amount |
| [dining room, hardwood] | 40 | $ 23 | $ amount |
| [masterbedroom, hardwood] | 30 | $ 25 | $ amount |
| [main kitchen, tiles] | 20 | $ 17 | $ amount |
| [garage, polished concrete] | 10 | $ 15 | $ amount |
|  |  | **Subtotal:** | **$ amount** |
| **Labour work Description** | **Work hours** | **Cost/hour** | **Total** |
| [Work Description] | 5 | $ 34 | $ amount |
| [Work Description] | 4 | $ 23 | $ amount |
| [Work Description] | 3 | $ 55 | $ amount |
| [Work Description] | 2 | $ 12 | $ amount |
|  |  | **Subtotal:** | **$ amount** |
|  |  | **Tax:** | **$ amount** |
|  |  | **Total Cost:** | **$ amount** |
| **Additional Notes:** [Additional comments/ remarks] |
| **Prepared by:** |
| [name] | [signature] | [date] |
| **[Company Name]** | [Address] |
| [Contact number] |
| [Email address] |
| [Website] |