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| **Authority Letter** | [Email] |
| Collect Bank Statement | [Address] |
|  | [Phone] |

TO [Receiver Name] [Receiver Title]

**Subject:** Authorization Letter to Collect Bank Statement

To Whom It May Concern,

I, [Your Full Name], am writing to inform you that due to physical challenges associated with my age, it has become increasingly difficult for me to visit the bank in person. Considering this, I hereby authorize my [Family Member's Full Name], [Relationship to You], to act on my behalf and collect my bank statement from [Bank Name] on my behalf.

The purpose of this authorization is to facilitate the retrieval of my account information without causing undue strain on my health and well-being. I trust my [Family Member's Full Name] completely and believe they will handle this matter responsibly.

I kindly request that you provide my authorized representative, [Family Member's Full Name], with access to my account statement for the period of [Specify Date Range] or any other relevant period. I understand that my family member will need to present appropriate identification documents to confirm their identity and relationship to me.

Please be assured that this authorization is solely limited to the collection of my bank statement and does not grant any further rights or privileges regarding my account. I will continue to remain responsible for all transactions and actions pertaining to my account.

Thank you for your understanding and assistance in this matter. I greatly appreciate your efforts to accommodate my circumstances.

Please do not hesitate to contact me at [Your Phone Number] or via email at [Your Email Address] if you require any additional information or if there are any formalities that need to be completed prior to my family member collecting the bank statement.

Sincerely,

[Your Full Name]

[Your Signature - If sending a physical letter]