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| **Authority Letter** | [Email] |
| Access to Funds | [Address] |
|  | [Phone] |

TO [Receiver Name] [Receiver Title]

**Subject:** Authorization Letter for Access to Funds in [Your Account Name]

To Whom It May Concern,

I, [Your Name], am writing this letter to formally authorize my child, [Child's Full Name], to access funds from my account, [Your Account Number], for the purpose of covering their educational expenses. I am the primary account holder of the account at [Bank Name].

This authorization is granted with the understanding that my child will use these funds solely for educational-related expenses, such as tuition fees, books, supplies, and other educational necessities during the course of their studies at [Name of the Educational Institution]. I hereby declare that I am fully aware of and responsible for any transactions or actions carried out by my child in connection with the authorized access to funds.

I kindly request the bank to facilitate the necessary arrangements to grant my child access to the account as outlined above. Please provide them with any required information, instructions, or assistance they may need to manage the educational expenses effectively.

Furthermore, I authorize the bank to provide my child with information regarding the account balance, transaction history, and any other relevant account details as necessary to support their educational needs.

This authorization is effective from [Start Date] until [End Date], after which it will automatically expire. In case of any changes or updates to this authorization, I will promptly notify the bank in writing.

I appreciate your cooperation and assistance in this matter. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further clarification or documentation.

Thank you for your attention to this important matter.

Sincerely,

[Your Signature]

[Your Printed Name]

**Enclosure:** [Any additional documentation required by the bank, if applicable]