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| **Authority Letter** | [Email] |
| POWER OF ATTORNEY | [Address] |
|  | [Phone] |

TO [Receiver Name] [Receiver Title]

Dear [Recipient's Name],

**RE:** Power of Attorney Authorization Letter

I, [Your Name], residing at [Your Address], hereby grant the authority of power of attorney to [Agent's Name], residing at [Agent's Address]. The purpose of this letter is to authorize [Agent's Name] to act on my behalf in all matters related to [specify the scope of authority]. This power of attorney authorization shall be effective from [start date] to [end date], unless otherwise revoked earlier.

By virtue of this authorization, [Agent's Name] is granted full authority to undertake all actions necessary to act in my best interests regarding the matters.

**This includes but is not limited to the following powers:**

* Signing and executing documents, contracts, and agreements related to [specify the subject].
* Representing me in legal and financial matters before relevant authorities or entities.
* Making decisions regarding [specify any specific authority granted, if applicable].
* Handling any related banking or financial transactions on my behalf.
* Accessing and obtaining information from relevant records and documents.
* Any other action necessary to fulfill the duties assigned within the scope of this power of attorney.

I understand that I am entrusting [Agent's Name] with significant responsibilities and authority, and I have full confidence in their ability to act in my best interests. However, I reserve the right to revoke this power of attorney authorization at any time, provided that such revocation is communicated to [Agent's Name] in writing.

I kindly request you, [Recipient's Name], to recognize the authority granted to [Agent's Name] under this power of attorney authorization and to afford them the same treatment and courtesy as you would provide to me in any related matter.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information or confirmation regarding this power of attorney authorization.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Signature]