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| **Authority Letter** | [Email] |
| Charitable Organization Access | [Address] |
|  | [Phone] |

TO [Receiver Name] [Receiver Title]

**Subject**: Authorization Letter for Charitable Organization Access to Bank Account

To Whom It May Concern,

I, [Your Full Name], am writing to formally authorize [Charitable Organization's Name], a registered and recognized charitable organization with Registration Number [Registration Number, if applicable], to access and utilize my bank account [Your Bank Account Number] for the purpose of making direct donations or monthly contributions.

This authorization is granted with the understanding that [Charitable Organization's Name] is permitted to initiate transactions from my account for the sole purpose of facilitating donations or contributions directly to their account. The specific details of the authorization are as follows:

* The authorized transactions will only involve deducting the agreed-upon donation amount from my bank account on a [monthly/quarterly/yearly] basis, as specified in the arrangement between myself and [Charitable Organization's Name].
* The maximum donation amount per transaction shall not exceed [Maximum Amount in Words and Numbers] without my prior written consent.
* The authorization is effective from [Start Date] and will remain in effect until further notice. I reserve the right to terminate this authorization at any time by providing written notification to both [Bank Name] and [Charitable Organization's Name].
* [Charitable Organization's Name] agrees to adhere to all applicable banking regulations and security measures to ensure the confidentiality and integrity of my bank account information.
* In case of any changes to the terms of this authorization or if there are any adjustments to the donation amount or frequency, I expect to receive written communication from [Charitable Organization's Name] with ample notice.

I understand that by providing this authorization, I am assuming full responsibility for the transactions initiated by [Charitable Organization's Name] and any related fees or charges that may be associated with these transactions.

Please find attached a copy of the official documents verifying the status and legitimacy of [Charitable Organization's Name], along with a copy of my identification for your reference.

If you require any further information or documentation to facilitate this arrangement, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

I trust that [Bank Name] will carry out this authorization with the utmost professionalism and in accordance with the terms outlined in this letter.

Thank you for your attention to this matter.

Sincerely,

[Your Full Name]

[Your Signature - if sending a physical copy]

Enclosures:[Copy of Charitable Organization's Documents, Copy of Identification]