Templates for thank-you

**Hello [person’s name],**

**Thank you so much for meeting with me [insert day] and discussing the exciting job opportunity at [company name].**

**I’m very interested in the position and believe my [two/five/ten] years’ experience [writing marketing copy/managing a sales team/designing websites] would be valuable as your company [is rebranding/courting new customers].**

**You mentioned that your team is in the middle of an [expansion/migration to the cloud], and I wanted to offer you a few ideas I think would help [briefly talk about your ideas].**

**You’ll find some links to my [rebranding work/website redesign] at the bottom of this email.**

**I look forward to hearing from you about next steps in the interview process and would be happy to answer any other questions you have about my fit for this position.**

**Best regards,**

**[your name]**