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| |  | | --- | |  | | **TRANSFER REQUEST LETTER** | |  | | To  [Receiver Name]  [Receiver Title]  [Addess]  [Email] | |  | | From  [Sender Name]  [Sender Title]  [Addess]  [Email] | | |  | | --- | | Dear Mr. Bhatt,  I am writing today to let you know about my interest in the role of a senior accountant at our Ahmedabad office.  I want to submit my application and CV for this vacant job role.  I firmly believe that my accounting skills make me a suitable candidate for that role. During my six-year tenure in this company, I have constantly worked hard to automate various accounting processes to streamline the business workflow.  The company saved thousands of dollars because of the automation I suggested.  Thank you for considering my application. I look forward to hearing from you.  Regards  Arvind Walker | |