**Travel Permission Letter Template**

From,

\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_

Date :\_\_\_\_\_\_\_\_\_(date on which the letter is written)

To,

\_\_\_\_\_\_\_\_\_\_

Subject: Travle Permission

Dear Mr./Ms./Mrs. \_\_\_\_\_\_\_\_\_\_\_(Name),

I, \_\_\_\_\_\_\_\_\_\_ (Your Name), am writing this letter on behalf of my \_\_\_\_\_\_\_\_\_ (Relationship with minor) \_\_\_\_\_\_\_\_\_\_\_ (Minor’s Name), to inform you that he/she has my permission to travel from \_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_ (Date) in order to \_\_\_\_\_\_\_\_\_\_ (Purpose). He/she is to travel with \_\_\_\_\_\_\_ (companion if any).

Please see my notarized signature below as evidence of my approval for the same. In case you have any questions concerning the matter, feel free to contact me using the details attached to this letter.

To avoid further complications and confusion, I have attached a copy of his/her birth certificate, passport, and records concerning his/her medical condition if required under any circumstances. In the event of a medical emergency, please contact me on my number or refer to the emergency number provided.

Kindly consider and accept this letter as proof of my consent.

Thanking You,

Yours Sincerely,

\_\_\_\_\_\_\_\_\_\_\_ (Name)

\_\_\_\_\_\_\_\_\_\_\_ (Designation)