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| |  | | --- | | **AUTHORITYLETTER** Vehicle Authorization |  |  | | --- | | To  [Receiver Name]  [Receiver Title]  [Addess]  [Email] | |  | | From  [Sender Name]  [Sender Title]  [Addess]  [Email] | | |  | | --- | |  | |  | | To Whom It May Concern,  I, Emily Johnson, am the legal owner of the following vehicle:  Vehicle Make: Honda  Vehicle Model: Civic  Vehicle Year: 20XX  Vehicle Registration Number: AB567EF  I am writing this letter to inform you that I have authorized Michael Anderson, with residential address at 789 Maple Avenue, Anytown, USA, to act as my representative in all matters pertaining to the above-mentioned vehicle.  This authorization is valid from August 1, 20XX, until December 31, 20XX, unless otherwise revoked in writing.  Please do not hesitate to contact me at the provided contact details should you have any questions or require further information.  Sincerely,  Emily Johnson | |