NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

DIVISION OF VETERANS HEALTHCARE SERVICES

NEW JERSEY VETERANS MEMORIAL HOMES

PREVENTIVE MAINTENANCE

# WEEKLY VEHICLE CHECK AND SERVICES LOG

|  |  |  |  |
| --- | --- | --- | --- |
| VEHICLE TAG #:  |   | VEHICLE MAKE/MODEL:  |   |
| Inspection Items  | **Check**  | **Deficiencies**  | **Services Performed**  |
| WINDSHIELD WIPERS  |  |  |  |
| MIRRORS  |   |   |
| INSTRUMENTS OPERATION  |   |   |
| EMERGENCY BRAKE  |   |   |
| BRAKES  |   |   |
| HORN  |   |   |
| STEERING & ALIGNMENT  |   |   |
| ENGINE OIL LEVEL  |   |   |
| AIR CLEANER  |   |   |
| ALL GLASS  |   |   |
| AIR CONDITIONER  |   |   |
| GENERAL ENGINE OPERATION  |   |   |
| COOLING SYSTEM  |   |   |
| LEAKS OIL, FUEL & COOLANT  |   |   |
| TIRES & TIRE PRESSURE  |   |   |
| BELTS  |   |   |
| STARTER & IGNITION  |   |   |
| ALTERNATOR OUTPUT  |   |   |
| FUEL SYSTEM  |   |   |
| SUSPENSION SYSTEM  |   |   |
| TRANSMISSION OIL LEVEL  |   |   |
| BRAKE LIGHTS  |   |   |
| TURN SIGNALS  |   |   |
| HEAD LIGHTS  |   |   |
| BATTERY OPERATION & LEVELS  |   |   |
| EXHAUST SYSTEM  |   |   |
| REFLECTORS  |   |   |
| SCRATCHES & DENTS  |   |   |
| OTHER (Motor Pool)  |   |   |

**Revised: September 2010 PPVS-41-3**

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