NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

DIVISION OF VETERANS HEALTHCARE SERVICES

NEW JERSEY VETERANS MEMORIAL HOMES

PREVENTIVE MAINTENANCE

# WEEKLY VEHICLE CHECK AND SERVICES LOG

|  |  |  |  |
| --- | --- | --- | --- |
| VEHICLE TAG #: |  | VEHICLE MAKE/MODEL: |  |
| Inspection Items | **Check** | **Deficiencies** | **Services Performed** |
| WINDSHIELD WIPERS |  |  |  |
| MIRRORS |  |  |
| INSTRUMENTS OPERATION |  |  |
| EMERGENCY BRAKE |  |  |
| BRAKES |  |  |
| HORN |  |  |
| STEERING & ALIGNMENT |  |  |
| ENGINE OIL LEVEL |  |  |
| AIR CLEANER |  |  |
| ALL GLASS |  |  |
| AIR CONDITIONER |  |  |
| GENERAL ENGINE OPERATION |  |  |
| COOLING SYSTEM |  |  |
| LEAKS OIL, FUEL & COOLANT |  |  |
| TIRES & TIRE PRESSURE |  |  |
| BELTS |  |  |
| STARTER & IGNITION |  |  |
| ALTERNATOR OUTPUT |  |  |
| FUEL SYSTEM |  |  |
| SUSPENSION SYSTEM |  |  |
| TRANSMISSION OIL LEVEL |  |  |
| BRAKE LIGHTS |  |  |
| TURN SIGNALS |  |  |
| HEAD LIGHTS |  |  |
| BATTERY OPERATION & LEVELS |  |  |
| EXHAUST SYSTEM |  |  |
| REFLECTORS |  |  |
| SCRATCHES & DENTS |  |  |
| OTHER (Motor Pool) |  |  |

**Revised: September 2010 PPVS-41-3**

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