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| |  | | --- | | **AUTHORITY LETTER**  Child's Solo Travel |  |  | | --- | | To  [Receiver Name]  [Receiver Title]  [Addess]  [Email] | |  | | From  [Sender Name]  [Sender Title]  [Addess]  [Email] | | |  | | --- | |  | |  | | **Subject:** Authorization Letter for Child's Solo Travel  Dear [Recipient's Name],  I, [Your Full Name], am the legal parent/guardian of [Child's Full Name], born on [Child's Date of Birth] and holding passport/ID number [Child's Passport/ID Number]. I am writing this letter to formally grant authorization for my child to travel alone for the purpose of [Travel Purpose], with the specified travel itinerary as follows:   * Departure Date: [Date] * Arrival Date: [Date] * Flight Number: [Flight Number] * Departure Airport: [Departure Airport] * Arrival Airport: [Arrival Airport] * Destination Address: [Destination Address]   I hereby provide my explicit consent for [Child's Full Name] to travel alone during the mentioned authorization period, from [Start Date] to [End Date].  [Supervising Individual/Organization/Group], identified as [Full Name and Relationship to Child], will accompany my child throughout the journey and ensure their safety and well-being. In case of any emergencies, you can contact me at [Your Contact Information] or reach out to [Emergency Contact's Name] at [Emergency Contact's Phone Number].  I also wish to bring to your attention that [Child's Full Name] has the following medical condition/allergy/special need: [Medical Information]. I kindly request your attention to this matter to ensure appropriate care is provided.  This letter is being provided with my full understanding and consent. I am aware of the responsibilities involved and trust that all necessary precautions will be taken.  Thank you for your attention to this matter.  Sincerely,  [Your Signature]  [Your Full Name]  [Your Contact Number] | |